



Please complete this form in as much detail as possible.

Information Form for Separation Agreement

1. **Husband**

Full name: _____
First *Middle* *Last*

Date of birth: _____

Place of birth: _____

Current address: _____

Place of employment: _____ *Telephone*
Company Name *Address*

How long employed with this company? _____ *Telephone*

Gross earnings in the last tax year (200__): _____

Current monthly gross earnings: _____

2. **Wife**

Full name: _____
First *Middle* *Last*

Date of birth: _____

Place of birth: _____

Current address: _____

Place of employment: _____ *Telephone*
Company Name *Address*

How long employed with this company? _____ *Telephone*

Gross earnings in the last tax year (200__): _____

Current monthly gross earnings: _____

3. Marriage

Date of Marriage: _____

Place of Marriage: _____

Date of Separation: _____

Maiden Name: _____

4. Children

Full names of the children of the Husband and Wife:

<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>Date of Birth</i>

Names of any children born to either the Husband or the Wife with another person:

<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>Date of Birth</i>

How will the parenting be shared?

- Sole custody to the Wife
- Sole custody to the Husband
- Joint custody: Primary care to the Wife or Husband

Split custody: Wife will have physical custody of: _____
Names of children

Husband will have physical custody of: _____
Names of children

Shared custody: What arrangements will be made to share custody? _____

Who will have final decision-making authority over all issues? Or only over certain issues such as education, medical care, extracurricular activities, etc.?

Wife (ALL or which issues?) _____

Husband (ALL or which issues?) _____

What access to the children do you wish the parent without custody to have?

Weekends from _____ to _____

Weekdays from _____ to _____

Christmas holidays _____

Spring break _____

Summer vacation _____

Father's Day from _____ to _____

Mother's Day from _____ to _____

Children's birthdays from _____ to _____

Other _____

Child Support

Husband to pay Wife OR Wife to pay Husband

Once a month, on the _____ day of each month

Twice a month, on the _____ and _____ day of each month

Has any support been paid already? _____
Dates and Amounts

Do the children have extra educational expenses?

Daycare Amount spent per month \$ _____

Tutoring Amount spent per month \$ _____

Private school fees Amount spent per month \$ _____

Other Amount spent per month \$ _____

Do the children have extra-curricular expenses?

Sports Amount spent per month \$ _____

Music/Dance lessons Amount spent per month \$ _____

Other Amount spent per month \$ _____

Do the children have extra medical, therapy or dental expenses?

- Medical Amount spent per month \$ _____
- Therapy Amount spent per month \$ _____
- Dental Amount spent per month \$ _____

Do you wish the child support payments to be paid through Maintenance Enforcement? Yes No

Spousal Support

- Husband to pay Wife \$ _____ per month
- Wife to pay Husband \$ _____ per month

Do you wish the spousal support payments to be paid through Maintenance Enforcement? Yes No

Marital Property — Assets and Debts

Please list all major marital property — all assets and debts belonging to either the Husband or Wife or to both parties that existed at the date of separation, and attach documents, if available, verifying the values of the assets and debts (such as bank statements, investment account statements, credit card bills, tax notices, utility bills, etc.)

Assets

Marital Home

Address: _____

Legal Description: _____

Whose names are on the title to the marital home? _____

What will happen to the marital home?

- Sell Retain together Transfer to Wife Transfer to Husband

When will the home be sold? _____

Who is occupying the marital home now? Wife Husband

Who will stay in the marital home in the future? Wife Husband

Who will pay for the costs related to living in the home? Wife Husband

Current value of the home: \$ _____

Amount of mortgage remaining: \$ _____ Mortgage institution: _____

Amount of insurance remaining due for this year: \$ _____

Amount of taxes remaining due for this year: \$ _____

Other Land or Property

Address: _____

Legal Description: _____

List all persons who are on the title to the property: _____

What will happen to the property?

- Sell
 Retain together
 Transfer to Wife
 Transfer to Husband

Vehicles

List all vehicles currently in the possession of the Husband and the Wife, the fair market value of each, any loans on each, and in whose name each vehicle is registered.

<i>Make / Year</i>	<i>\$ Value</i>	<i>\$ Loans Owning</i>	<i>Registered Owner</i>
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____

Bank Accounts and cash on hand

<i>Bank or Credit Union</i>	<i>\$ Value</i>	<i>Registered Owner</i>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

Registered Retirement Savings Plans

<i>Bank or Credit Union</i>	<i>\$ Value</i>	<i>Registered Owner</i>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

Stocks and Bonds

<i>Bank or Credit Union</i>	<i>\$ Value</i>	<i>Registered Owner</i>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

Money on loan to others

Person loan was made to	\$
	Amount remaining due
	\$

Furniture, Appliances, Household Goods

Value in possession of the Wife: \$ _____

Value in possession of the Husband: \$ _____

Other Assets (commercial, jewellery, etc.)

How will the marital property be divided?

- Husband and Wife will each keep what they now have.
- Husband will transfer the following items to Wife: _____

- Wife will transfer the following items to Husband: _____

Debts

List all joint debts (in the names of both the Husband and the Wife):

<i>Institution, company or person owed</i>	<i>Amount</i>	<i>Monthly payment</i>
_____	\$	\$
_____	\$	\$
_____	\$	\$
_____	\$	\$
_____	\$	\$
_____	\$	\$
_____	\$	\$

List all debts of the Husband alone:

<i>Institution, company or person owed</i>	<i>Amount</i>	<i>Monthly payment</i>
_____	\$	\$
_____	\$	\$

List all debts of the Wife alone:

<i>Institution, company or person owed</i>	<i>Amount</i>	<i>Monthly payment</i>
	\$	\$
	\$	\$
	\$	\$

Pensions

List all private pension plans that the Husband and/or Wife belong to through employment during the marriage:

Husband:

<i>Name of Employer's Pension Plan</i>	<i>Dates of Employment (during marriage)</i>

Wife:

<i>Name of Employer's Pension Plan</i>	<i>Dates of Employment (during marriage)</i>

Will the Husband's pension be: divided OR retained by him alone?

Will the Wife's pension be: divided OR retained by her alone?

Life Insurance

List all life insurance plans held by either the Wife or the Husband:

Husband:

<i>Insurance Company</i>	<i>Name(s) of beneficiary(ies)</i>	<i>Cash Value</i>
		\$
		\$
		\$

Wife:

<i>Insurance Company</i>	<i>Name(s) of beneficiary(ies)</i>	<i>Cash Value</i>
		\$
		\$
		\$

Will the beneficiaries of these plans now be the children? Yes OR No

Legal Costs

The legal costs of preparing a Separation Agreement and filing for Divorce will be:

shared by the Husband and Wife or paid for separately by each